



15

CITY OF DANBURY
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

PAUL D. ESTEFAN
DIRECTOR CIVIL PREPAREDNESS

(203) 797-4630

TO: Mayor Mark D. Boughton
Honorable Members of the City Council

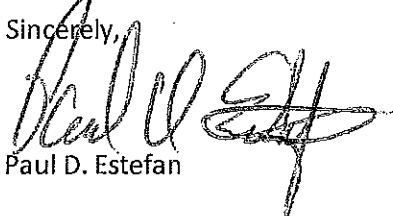
FROM: Paul D. Estefan, Director of Emergency Management

DATE: December 21, 2015

SUBJECT: EMPG Performance Grant

Please find attached the Emergency Management Performance Grant Application for the period 10/1/15 to 9/30/16. Please also find attached a Resolution stating the maximum award of this funding will not exceed \$50,000. This grant reimburses the City for the Director and the Executive Secretary performance during this period.

Sincerely,



Paul D. Estefan

Director of Emergency Management

15-1

SECTION B. EMPG APPLICATION INFORMATION AND DATA SHEETAdditional copies of this kit are available on our website at <http://www.ct.gov/demhs/cwp/view.asp?a=1910&q=411692>.

Mail Completed Applications To:
DEMHS Regional Coordinator (See Section A of this application for contact information)

SPCP Unit Use Only

1. Name of Municipality or Agency Applying for Subgrant:
City of Danbury

2. Period of Award for this Subgrant:
10/1/15 – 9/30/16

3. Emergency Management Director Name & Address
Name: Paul D Estefan Title: Director
Organization: Dept of Emergency Management
Address Line 1: 155 Deer Hill Avenue
Address Line 2:
City/State/Zip: Danbury, Ct. 06810
Phone: 203-797-4630 Fax: 203-796-1569
E-mail: p.estefan@danbury-ct.gov

4. Official Authorized to Sign for the Applicant:
Name: Mark D Boughton Title: Mayor
Organization: Office of the Mayor
Address Line 1: 155 Deer Hill Avenue
Address Line 2:
City/State/Zip: Danbury, Ct. 06810
Phone: 203-797-4510 Fax: 203-796-1666
E-mail: m.boughton@danbury-ct.gov

5. Municipal/Agency Financial Officer
Name: David St. Hilaire Title: Director
Organization: Dept. of Finance
Address Line 1: 155 Deer Hill Avenue
Address Line 2:
City/State/Zip: Danbury, Ct. 06810
Phone: 203-797-4652 Fax: 203-796-1526
E-mail:

6. Fiscal Point of Contact: (If Different than Financial Officer)
Name: Title:
Organization:
Address Line 1:
Address Line 2:
City/State/Zip:
Phone: Fax:
E-mail:

7. Applicant FEIN: 06-6001868

8. Applicant DUNS #: 072123250

9. Applicant Fiscal Year End: June 30

10. Date of Last Audit: June 30, 2015

11. Dates Covered by Last Audit: 07/01/14 to 06/30/15

12. Date of Next Audit: June 30, 2016

13. Dates to be Covered by Next Audit: 07/01/15 to 06/30/15

Please note that the information required for boxes 9 through 13 refers to the sub-grantee's audit cycle.

FEDERAL AUDIT AND DEBARMENT REQUIREMENT CERTIFICATION**14. ACKNOWLEDGEMENT OF FEDERAL SINGLE AUDIT SELF REPORTING REQUIREMENTS**

- Sub-grantees that are required to undergo a Federal Single Audit as mandated by OMB Circular A-133 must alert CT DEMHS, in writing, to any specific findings and/or deficiencies with regard to the use of federal grant funds within 45 days of receipt of their audit report. This notification must identify the finding(s) / deficiencies and a corrective action plan for each.
- All sub-grantees must submit to CT DEMHS a copy of the audit report section pertaining to use of federal grant funds regardless of any findings or deficiencies, within 45 days of the receipt of that report.

Initial to indicate that this requirement has been read and understood:

INITIAL

15. ACKNOWLEDGEMENT OF DEBARMENT REQUIREMENTS:

- The sub-grantee will confirm the eligibility status (via Sam.gov) of all vendors/contractors that the sub-grantee pays with EMPG SLA funds. The subgrantee will confirm that the vendors/contractors do not appear on the SAM's Exclusion List of federally debarred or suspended vendors.

Initial to indicate that this requirement has been read and understood:

INITIAL

16. I, the undersigned, for and on behalf of the named municipality, state agency, or regional planning organization, do herewith apply for this subgrant, attest that, to the best of my knowledge, the statements made herein are true, and agree to any general or special grant conditions attached to this grant application form.

SIGN & DATE

Authorized Signatory: X

Date:



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____A.D. 2016

RESOLVED BY THE CITY COUNCIL OF THE CITY OF DANBURY

WHEREAS, the Federal "Emergency Management Performance Grant" (EMPG) program is again being offered to the City of Danbury through the State Department of Emergency Services and Public Protection (DESPP) Division of Emergency Management and Homeland Security (DEMHS); and

WHEREAS, this funding is offered through the State and Local Assistance Program and assists municipalities in emergency management activities including staffing and Emergency Operations Centers (EOC); and

WHEREAS, the maximum award of this funding will not exceed \$50,000.00 and requires an equal cash or in-kind match that will be met through general operations of the emergency management team and facilities for the performance period of 10/1/15-9/30/16.

NOW, THEREFORE, BE IT RESOLVED THAT Mayor Mark D. Boughton, or his designee, Paul D. Estefan, Director of Civil Preparedness, is hereby authorized to apply for and accept said funding and is authorized to sign any contracts/documents in connection therewith to effectuate the purposes of said grant.